



# HOLIDAY SPEED CLEANING CHECKLIST



## *General Guidelines:*

- Find an out-of-the-way box or basket to stash all the stuff you don't have time to deal with right now.
- Start at the same end of the house each time you clean.
- On the days you need to sweep, mop, or vacuum, save it until the end, then do it all at once.
- Keep daily shower cleaner in the bath/shower and spray down after each use.

## *Holiday Speed Cleaning Routine:*

### BEDROOM(S) 5 MINUTES EACH, DEPENDING ON HOW MUCH TO PICK UP:

- Make the bed.
- Quickly pick up any clothes, toys, or dishes that are lying around.
- Use a duster quickly dust the surfaces that really need it.

### BATHROOMS (5 MINUTES EACH):

- Squirt toilet bowl cleaner around the rim; let sit.
- Use disinfectant wipes to quickly wipe down the sinks & countertop.
- Quickly scrub toilet & use disinfectant wipes to wipe down toilet seat & lid.
- Use Windex wipes to wipe any spots off mirrors & to shine faucets.

### LIVING ROOM / DINING / HOME OFFICE AREAS (5-10 MINUTES):

- Quickly pick up any shoes, dishes, toys, or other items & place in basket.
- Use duster to quickly dust surfaces.
- Tidy desk area, throw out junk mail, and place other mail in inbox.



### KITCHEN (5-10 MINUTES, DEPENDING ON HOW MANY DISHES):

- Quickly pick up any items that don't belong in kitchen and place them in basket(s).
- Gather any dirty dishes and put them next to sink.
- Quickly unload (if necessary) then load dishwasher.
- Hand wash dishes/pots/pans as needed.
- Wipe down counters & stovetop.
- Dry and put away any hand-washed dishes, then drain and rinse sink.

### FINISHING UP:

- Use a dry mop to clean hard floors. Spot clean with a sponge if necessary.
- Vacuum rugs/carpet, especially around Christmas tree (if using live tree)
- Clean glass surfaces & mirrors as needed with Windex wipes.
- Dump collected items in your secret garage box until further notice.
- Turn the lights down, light a holiday-scented candle & play some soft Christmas music!

*It may take a little getting used to, but once you are in the habit of speed cleaning each morning, you will be done in no time and free to enjoy a clean house for the rest of the day!*

